

First Jefferson Unitarian Universalist Church
1959 Sandy Lane
Fort Worth, TX 76112

Board of Trustees - Regular meeting
August 21, 2016

Minutes

Board members present: Irene Forrester, Mary West, Charlotte Bailey, Bill Maginnis, as well as Michael Zepeda and the Reverend Jennifer Innis, ex-officio members.

The meeting was held at First Jefferson, in Jagers Parlor.

Meeting called to order at 1:51 p.m. by Irene Forrester.

Mary West stated that a quorum was present.

The agenda was updated.

Appointed Bill Maginnis as process observer and Charlotte Bailey as timekeeper for this meeting.

A brief check-in occurred.

The Board reviewed and accepted the June meeting minutes, adding Mark Maginnis' title as Captain.

The Finance Reports for June and July were presented together. Report was accepted.

Action Items from the previous meeting were reviewed: Irene continues to work on the signage for the restrooms.

Spiritual Gratitude – Thank you cards written for Monica Crust, Reverend Carlton Elliot Smith, Tasha Morris, Seri Sandoval and Jake Winter, Jean Bruttell, and Connie Nolen.

The Board took a break.

The Fire Evacuation Plan was discussed. Board empowers RE Council to best decide how the RE Wing to develop a plan since the construction is happening in the park next door.

Bill led a discussion on firearms in the church. A motion was made, and seconded, to create a task force to determine the congregation's position on allowing firearms at church. Bill and Mary will be on the task force. Mary will ask for volunteers to join. Irene will contact Officer

Frias to see if handing out cards stating this is a gun free zone is as legally binding as posting a sign.

Bill led a discussion on routine maintenance for the church. Many filters should be replaced routinely. He wants to add maintenance to the church calendar. No action from the Board needed.

Reverend Innis suggested Share the Plate for the current quarter benefit UU Baton Rouge Flood Fund. A motion was made, seconded, and passed.

Roy Brake verbally withdrew from the Board. Michael will contact Leadership Development Council to notify we need a replacement.

The chalice was extinguished and provided closing words said.

Meeting adjourned at 3:51 pm.

Agenda as created at Board meeting

Call to Order
Certification of quorum
Chalice lighting
Review of covenant
Agenda Review and Update
Appoint process observer & timekeeper
Check in
Acceptance of Minutes
Finance Report
Review of last month's action items
Spiritual Practice -- Gratitude
Fire Evacuation Plan
Firearms
Maintenance
Share the Plate
Need for new Board member
Process Observer Comments
Closing words & extinguishing the chalice
Adjourn

Action items from June meeting :

Topic	Who	What	Due Date
Signage for Restrooms	Irene	Order new signs for restrooms	July Meeting

Outstanding items from previous meetings:

	Topic	Who	What	Due Date
August	Safety	Roy	Contact Fire Department re: fire evacuation	Reassigned to Tasha
	Strat Plan	Jean	Convene Staffing taskforce, develop steps for strategic plan; research what healthy staffing levels look like	On hold
June	Finance	Tasha	Talk to Connie about Endowment Fund loan not showing bequest used for roof	Open
March	Safety	Irene, Roy, Rev. Jenn	discuss fire drill with RE council, Rev. Jenn & Roy to attend that meeting	On hold pending policy taskforce
	Safety	Tasha, Michael, Jean, Rev. Jenn	Draft safety plan to bring back to the board	In process – policy taskforce